Ralph J. Bunche Middle School

**March 11, 2025**

**6:00 PM**

**Microsoft Teams**

1. **Call to order:** 6:03PM
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Kimberly Whitfield** | **Present** |
| **Parent/Guardian** | **Tebora Wimby** | **Present** |
| **Parent/Guardian** | **Keith Caine, Sr** | **Present** |
| **Parent/Guardian** | **Jasmine Robinson** | **Absent** |
| **Instructional Staff** | **Dr. Adrianne Redmond** | **Present** |
| **Instructional Staff** | **Dominique Hood** | **Present** |
| **Instructional Staff** | **Vernon Kimbro** | **Present** |
| **Community Member** | **Sabrina Royal** | **Absent** |
| **Community Member** | **VACANT** |  |
| **Swing Seat** | **Diane Easley** | **Absent** |
| **Student** *(High Schools)* | **N/A** |  |

**Quorum Established:** Yes

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by V. Kembro; Seconded by: K. Caine

Members Approving: 5 members

Members Opposing: none

Members Abstaining: none

**Motion: pass**

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

1. **Meeting Start:** Keith Caine called the Bunch Middle School GO team meeting to order, followed the agenda, and reviewed the norms. Kimberly called the roll, and the team confirmed a quorum was present.
   1. **Meeting Called to Order:** Keith Caine officially called the Bunch Middle School GO team meeting to order, welcoming everyone and stating that the agenda would be followed as emailed and publicly noticed.
   2. **Roll Call:** Kimberly conducted the roll call, listing the names of the members and confirming their presence. Dominique Hood initially had technical difficulties but later confirmed her presence, ensuring a quorum was present for the meeting.
   3. **Norms Reviewed:** Kimberly reviewed the norms for the GO team meeting, emphasizing that only team members could participate in discussions, while public attendees were there to observe quietly. She also highlighted the importance of respecting all ideas and assuming goodwill.

Motion made by: Dominique Hood Seconded by: Vernon Kimbro

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** Pass

**Agenda Approval:** Keith Caine led the team in approving the agenda and the previous meeting's minutes. Anitra Walker made the motion to approve the agenda, and Dominique Hood made the motion to approve the minutes. Both were seconded and approved.

* + **Agenda Approval:** Keith Caine asked if there were any changes to the agenda. Anitra Walker made a motion to approve the agenda, which was seconded and approved by the team.
  + **Minutes Approval:** Keith Caine asked if there were any corrections to the previous meeting's minutes. Dominique Hood made a motion to approve the minutes, which was seconded and approved by the team.
  1. **Action Item 1: Motion: Fill Vacancy Positions and Community Seats**
     1. **Chair: K. Caine**
     2. **Vice-Chair: D. Hood**
     3. **Secretary: A. Redmond**
     4. **Cluster Representative: T. Wimby**

Motion made by: V. Kembro Seconded by: [Insert Name]

Members Approving: 5 voting members

Members Opposing: none

Members Abstaining: none

**Motion** Pass

* 1. **Action Item 2: Review and Approve Public Comment Protocol**

Motion made by: V. Kembro Seconded by: K. Caine

Members Approving: 5 voting members

Members Opposing: none

Members Abstaining: none

**Motion** Pass

* 1. **Action Item 2: Review and Approve GO Team Meeting Dates**
     1. September 10, 2024
     2. October 8, 2024
     3. November 12, 2024
     4. January 14, 2025
     5. February 11, 2025
     6. March 11, 2025

Motion made by: V. Kembro Seconded by: K. Caine

Members Approving: 5 voting members

Members Opposing: none

Members Abstaining: none

**Motion** Pass

1. **Discussion Items**

* **Discussion Item 1**:
  + **Final Budget Recommendation:** Kimberly presented the final budget recommendation, highlighting that no changes were made to the draft budget based on feedback from the cluster superintendent. The budget includes 606 projected students, 67.5 staff members, and a total budget of over $8 million.
  + **Budget Presentation:** Kimberly presented the final budget recommendation, stating that no changes were made to the draft budget based on feedback from the cluster superintendent. The budget includes 606 projected students, 67.5 staff members, and a total budget of over $8 million.
  + **Budget Breakdown:** Kimberly provided a detailed breakdown of the budget, highlighting that 69% of the budget goes towards instruction, 7% towards pupil services, and the remaining towards transportation, maintenance, school administration, educational media services, instructional staff training, and improvement of instructional services.
  + **Staffing and Priorities:** Kimberly mentioned that the school will have three Assistant Principals, three instructional coaches, and a behavior specialist. The priorities for the next school year are literacy, numeracy, and whole child intervention, and the IB program will not be sustained.

**Discussion Item 2**:

**Budget Discussion:** Vernon Kimbro and Dominique Hood raised concerns about student enrollment and PBIS for the next year. Kimberly addressed these concerns, explaining the budget adjustments and the shared responsibility for PBIS.

* + **Enrollment Concerns:** Vernon Kimbro expressed concerns about the projected enrollment of 606 students and asked if the budget would increase if more students enrolled within the first 15 days. Kimberly confirmed that the budget would increase based on the number of students after the 15-day count, and additional teachers would be transferred if needed.
  + **PBIS Program:** Dominique Hood inquired about the PBIS program for the next year. Kimberly explained that due to budget constraints, the master teacher leader position for PBIS could not be sustained. Instead, the responsibilities would be realigned to counselors, other teacher leaders, and grade level chairs, making it a shared responsibility.
  + **Impact on Gifted Students:** Shantia Jackson asked about the impact of budget changes on gifted and talented students. Kimberly clarified that the discontinuation of the IB program would not directly affect gifted students, who would still have access to advanced courses and high school credit courses.
  + **Teacher Reductions:** Vernon Kimbro asked about the number of teachers being lost. Kimberly stated that one special education teacher would be lost due to a decrease in special education students, and some core teachers would be teaching dual contents due to certification and seniority issues.
* **Budget Approval:** Keith Caine entertained a motion to approve the budget, which was made by Anitra Walker and seconded by Vernon Kimbro. The budget was approved by the team.

1. **Information Items** 
   1. **Principal’s Report:**
2. **Principal's Report:** Kimberly shared several achievements and events at Bunch Middle School, including a Carson Scholar, science fair winners, a technology fair winner, and various student performances.
   1. **Carson Scholar:** Kimberly announced that an eighth grader, Eva Brown, was named a Carson Scholar after an extensive interview and essay process. She earned her first college scholarship and will attend a luncheon in Chattanooga on May 4th.
   2. **Science Fair Winners:** Kimberly reported that six students earned silver or bronze medals at the district-level science fair. The silver winners were Zoe Hudson and Kalia Murphy, both eighth graders, and the bronze winners included Jacob Martin and Kendall Whitfield.
   3. **Technology Fair Winner:** Kimberly mentioned that a sixth grader, Magic Ellis, earned second place for robotics at the district technology fair.
   4. **Art and Performance Achievements:** Kimberly highlighted that a seventh grader, Chloe Irwin, had her artwork chosen for display at the Georgia Art Educators Association event. Additionally, the school hosted a large group performance evaluation for District 5, and the band honor students participated in a performance evaluation at Chattahoochee High School.
   5. **Spanish Spelling Bee:** Kimberly shared that the school hosted its first Spanish spelling bee, with three students advancing to the district spelling bee. She also mentioned the formation of a drumline and a gifted students' trip to the NASA Space Center in Alabama.
3. **School Uniform Policy:** Adrianne Redmond discussed the school uniform policy, including a questionnaire for students and parents to gather feedback on the current policy and potential changes. The goal is to have the policy in place by May.
   1. **Uniform Committee:** Adrianne Redmond mentioned that a Uniform Committee was formed, including staff members and student government representatives, to support the process of developing the uniform policy.
   2. **Questionnaire Development:** Adrianne shared that a questionnaire was developed to gather feedback from students and parents on the current uniform policy and potential changes. The questions address comfort, self-expression, design options, affordability, and the impact on the school environment.
   3. **Feedback and Buy-In:** Adrianne emphasized the importance of building buy-in from students and parents by involving them in the selection process and considering their feedback on uniform styles and options.
   4. **Implementation Timeline:** Adrianne stated that the goal is to have the uniform policy in place by May, allowing time to communicate the changes to students and parents before the next school year.
   5. **Information Item 2** [Add brief summary of the item and any resulting discussion]
4. **Announcements**

* **Meeting Adjournment:** Keith Caine called for a motion to adjourn the meeting, which was made by Dominique Hood and seconded by Adrianne Redmond. The meeting was adjourned.

Follow-up tasks:

* **Uniform Committee Formation:** Form the Uniform Committee with at least two representatives from each grade level and finalize the team members. (Adrianne)
* **Uniform Policy Timeline:** Create a timeline for the uniform policy implementation and share it with the GO team before April 4th. (Adrianne)
* **Uniform Policy Feedback:** Share the student and parent uniform policy questionnaires with the GO team for feedback and suggestions. (Adrianne)

1. **Adjournment**

Motion made by: K. Whitfield Seconded by: D. Hood

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** Pass

**ADJOURNED AT** 7:06PM

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**Minutes Taken By:** Dr. Adrianne M. Redmond

**Position:** Secretary

**Date Approved:** 03/11/2025